

## Application for online access for appointment booking and repeat prescriptions

Surname	Date of birth
First name	
Address	
Postcode	
Email address	
Telephone number	Mobile number

I wish to have access to the following online services (please tick all that apply):

Booking appointments

  

Requesting repeat prescriptions

I wish to register for online access and understand and agree with each statement (tick)

- I have read and understood the information leaflet provided by the practice
- I will be responsible for the security of the information that I see or download
- If I choose to share my information with anyone else, this is at my own risk
- I will contact the practice as soon as possible if I suspect that my account has been accessed by someone without my agreement

I wish to **opt out** of:

SMS text messaging, including appointment reminders

  

Email messaging

Signature	Date
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### For practice use only

Identity verified by	Vouching <input type="checkbox"/> Vouching with information in record <input type="checkbox"/> Photo ID and proof of residence <input type="checkbox"/>	Date
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## Online Access for booking and prescriptions - Patient Information Leaflet

Practices are increasingly enabling patients to be able to request repeat prescriptions and book appointments online.

Some patients may wish to access more information online and contractually from 1<sup>st</sup> April 2015 practices were obliged to assist access to medications, allergies and adverse reactions as a minimum. From 1<sup>st</sup> April 2016, patients could also request to view their coded patient record online. There is a separate form to request this – please ask at reception.

The practice will need to verify your identity when you apply for online access.

If you wish to have proxy online access for a child or someone in your care, please complete a separate form available from reception.

### **Please note:**

- **It will be your responsibility to keep your login details and password safe and secure. If you know or suspect that your record has been accessed by someone that you have not agreed should see it, then you should change your password immediately.**
- **If you can't do this for some reason, we recommend that you contact the practice so that they can remove online access until you are able to reset your password.**
- **If you print out any information from your record, it is also your responsibility to keep this secure. If you are at all worried about keeping printed copies safe, we recommend that you do not make copies at all.**
- **The practice may not be able to offer online access due to a number of reasons such as concerns that it could cause harm to physical or mental health or where there is reference to third parties. The practice has the right to remove online access to services for anyone that doesn't use them responsibly.**